

**INVITATION FOR PRE-QUALIFICATION THE FEDERAL UNIVERSITY OF AGRICULTURE,
ABEOKUTA**

ALABATA ROAD, P.M.B. 2240, ABEOKUTA ,OGUN STATE .

INTRODUCTION

The University of Agriculture, Abeokuta (FUNAAB) is desirous of undertaking pre-qualification exercise for the following NEEDS Assessment Project. Consequently, the University wishes to invite reputable contractors to indicate interest in the pre-qualification for the project as follows:

S/N	PROJECT	LOCATION
1	Supply and Installation of 1no.3MVA Basic Diesel Engine Generator	FUNAAB

INVITATION

Interested and eligible bidders are hereby requested to participate in the pre-qualification exercise following which only qualified bidders will be invited to competitively tender for the Project.

GENERAL ELIGIBILITY CRITERIA FOR CONTRACTORS/SUPPLIERS:

The following documents should be submitted with the bid;

- (a) Certificate of Incorporation with Corporate Affairs Commission (CAC);
- (b) Current Tax Clearance Certificate for the immediate past three (3) years (2015, 2016 and 2017) valid till 31/12/18;
- (c) Evidence of Current Pension Compliance Certificate valid till **31st December, 2018;**
- (d) Evidence of Current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till **31st December, 2018;**
- (e) Last three (3) years (2015, 2016 and 2017) Audited Accounts of the firm and duly stamped by a certified Auditor, to demonstrate the financial capability of the bidder, in terms of Profitability and adequate Working Capital. The required Turnover for the Project is N500 Million and above;
- (f) Original bank statement for the past twelve (12) months;
- (g) Evidence of Current Industrial Training Fund (ITF) Compliance Certificate valid till **31st December, 2018;**

- (h) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 30/6/2018 or valid certificate issued by BPP;
- (i) Verifiable documentary evidence of at least three (3) similar jobs in the last five (5) years including Letters of Awards, Interim Payment/Valuation Certificates and Practical Completion Certificates;
- (j) Evidence of financial capability to execute the project by submission of reference letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;
- (k) Details of Company Corporate Profile showing Experiences, Curriculum Vitae, Certificates, contact telephone numbers and email addresses, etc. of the technical personnel;
- (l) Evidence of Class 'A' Corporate Classification of the company by National Electricity Maintenance Services Agency (NEMSA);
- (m) Evidence of Sworn Affidavit disclosing whether or not any Officer of the relevant committees of the Federal University of Agriculture, Abeokuta or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars.

Note

- (1) The documents to be submitted should follow the order listed in a-n above. Each bid should have a table of Contents, indicating the pages on which these items are to be found.
- (2) Interested bidders should note that the original of the documents listed above would be requested and should be available for sighting, whenever required. Also, the bidding documents of any bidder that do not meet the above eligibility criteria will not be considered. Electronic bidding will not be permitted. Also, bids submitted late will be returned un-opened.
- (3) Bidding will be conducted through the National Competitive Bidding (NCB).
- (4) Interested and eligible bidders may obtain further information from the Procurement Unit, Room A119, Unity Building 'A' from 9:00am to 3:00pm Mondays to Fridays, except on public holidays.

PRE-QUALIFICATION PROCESSING FEE

The sum of Ten Thousand Naira (N10,000.00) pre-qualification processing fee shall be paid into FUNAAB e-collection Account Number 0220217161018 on Remita platform by generating Remita Retrieval Reference (RRR) and making the payment through any commercial bank. In generating the RRR, always ensure that you select Federal University of Agriculture, Abeokuta as the Name of the MDA and Tender Fees as the Name of Service/Purpose. The evidence of payment shall be submitted with the bidding documents.

BID SUBMISSION AND CLOSING DATE

Two (2) copies of the technical bidding documents must be submitted in A4 size paper, paged, neatly bound and sealed in two envelopes with the inscription on the top left side of the outer envelope: "Technical bid for the Supply and Installation of 1No. 3MVA Basic Diesel Engine Generator". The name of the company should be written on the reverse side of the envelope and delivered to: **The Head, Procurement Unit, Room A119, Unity Building 'A', Federal University of Agriculture, P.M.B. 2240, Abeokuta, Ogun State on or before Tuesday, 10th July, 2018 at 12:00 noon.**

BID OPENING DATE

All bidders, their representatives, and the general public are invited to attend the bid opening on **Tuesday, 10th July, 2018** at Room A119, Unity Building A', Federal University of Agriculture, Abeokuta at 12:00 noon.

IMPORTANT INFORMATION

This invitation for pre-qualification is Not an invitation to tender for the project.

Failure to comply with the above requirements would automatically result in disqualification,

The University reserves the right to verify the authenticity of any claim made on the pre-qualification document submitted by companies.

The University reserves the right to reject any pre-qualification document and is neither committed nor obliged to give reasons for the rejection of any of the companies responding to this invitation.

Only contractors that have been pre-qualified and found suitable will be invited to competitively tender for the project.

SIGNED

BOLA ADEKOLA, PH.D, FCID, FCIA

REGISTRAR